

<b>POSITION DESCRIPTION</b>		Position #: 5321.150
Class Title: Equipment Operator		Wage Range: P-10-2080
Department: Highway	Location: Spooner	Date: June 2023

**PURPOSE:**

Operates a variety of equipment and trucks utilized in snow removal operations, highway construction, highway maintenance and repair activities. Performs a variety of skilled tasks in the maintenance and construction of the Washburn County highway system.

**SUPERVISION RECEIVED:**

Works under the close supervision of the Highway Operations Manager and/or Crew Leader.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Operates equipment for various construction and maintenance duties. Operates trucks of various sizes and weights in the loading, hauling and unloading of various equipment, materials, and supplies.
- Operates trucks and construction or power equipment such as listed below for snow removal operations, highway construction and/or maintenance.
- Performs daily inspection and daily service of assigned equipment.
- Completes daily written records including, but not limited to, timesheets, daily equipment inspection report and daily vehicle inspection report.
- Performs/assists with repairs of machines.
- Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment.
- Assists in the installing and maintenance of traffic control devices.
- Performs all duties in conformance to appropriate safety and security standards.
- Operate various pieces of equipment associated with snow removal.
- Performs preventative maintenance and cleaning of equipment
- Performs general laborer duties including but not limited to landscaping, cutting trees and brush, crack filling, concrete work, guardrail repair, bridge repair, spray patching, pavement marking and installing culverts.
- Controls traffic at work sites by flagging to guide traffic through work areas, as required or assigned.
- Perform related duties as required

**TOOLS AND EQUIPMENT USED:**

Motorized vehicles and equipment, including, motor graders, scrapers, dozers, front end loaders, shouldering machine, chip spreader, backhoe, pavement grinder/reclaimer, loader/backhoe, mobile radio, phone, patrol truck, tar kettle, patch trailer, dump trucks, skid steer, fuel truck, oil distributor truck, sweeper, hydro seeder, roller, low boy, steamer, mowers, mulcher, chipper, water truck, paint truck, paint supply truck, snow removal equipment, (all other units listed in the master equipment list that are not specified fall into this category)

**QUALIFICATIONS:**

- 1.) Graduation from high school or GED equivalent.
- 2.) Possession of a valid Wisconsin Commercial Drivers License with appropriate class and endorsement. Class A CDL is required. Class B only will be allowed with Highway Commissioner approval.
- 3.) Thorough knowledge of and the ability to operate assigned vehicles and equipment in a safe manner according to public traffic laws and regulations. Good knowledge of occupational hazards and the safety precautions necessary for the proper operation and use of assigned vehicles, equipment,

tools and materials. Good knowledge of techniques utilized in shaping road ditches, installing drainage structures and excavation operations. General knowledge of construction practices utilized in the building and maintaining of roads and drainage structures.

**Necessary Knowledge, Skills and Abilities:**

- 1) Considerable knowledge of the proper and safe operation of motorized equipment.
- 2) Ability and skills required for effective operation of equipment.
- 3) Working knowledge of the methods and materials used in the construction and maintenance of roads.
- 4) Ability to follow oral and written instructions.
- 5) Ability to establish effective working relationships with coworkers and supervisors.
- 6) Ability to read, analyze, and interpret maps, maintenance manuals and similar type documents.
- 7) Abilities to effectively write periodic work reports, fill out log books, document facts.
- 8) Ability to calculate figures and amounts such as fill heights, lengths of pipe, volumes of concrete.
- 9) Ability to estimate mileage, distances, and locations with respect to maps and landmarks.
- 10.) Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form
- 11.) Ability to apply safety practices and procedures to all situations.

**PHYSICAL DEMANDS:**

Physical demands of this position vary from day to day and are highly dependent on the physical function being fulfilled on that day. The position requires high to very high physical strength. The position requires a high level of mobility and stamina as well as physical flexibility. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

H – Heavy Work – Exerting 50 to 100 pounds of force occasionally and /or 25 to 50 pounds of force frequently and /or 10 to 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for medium work.

V – Very Heavy Work – Exerting in excess of 100 pounds of force occasionally and /or in excess of 50 pounds of force frequently and /or in excess of 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Heavy Work.

Light duty may be assigned as required by physician.

While performing the duties of this job, the employee is required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, sit, and hear. The employee is occasionally required to walk, climb, balance, stoop, kneel, crouch or crawl.

Specific vision abilities required by this position include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals.

The employee regularly is exposed to moderate amounts of noise.

The employer will furnish ear, eye and head protection.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and skills needed. It is not intended as a complete list of job duties, responsibilities and/or essential functions. This description is not intended to limit or modify the right of the supervisor to assign, direct and control the work of employees under supervision. The County retains and reserves any and all rights to change, modify, amend, add to, or delete from any section of this document as it deems, in its judgment, to be proper.

Revision History: June 2023